

TAHOMA SCHOOL DISTRICT NO. 409
Early Entrance—Parent Notification of Interest

Child's Name _____

Date of Birth _____ Boundary School _____

I am interested in early entrance to:

Kindergarten

First Grade

School Year _____

Parent's Name _____ Phone (Home) _____

Address _____ Phone (Work) _____

_____ Phone (Cell) _____
City Zip

Email #1 _____ Email #2 _____

As parent/guardian of the above named child, I am interested in pursuing early entrance for my student. I have received a copy of the district policy regarding minimum entrance age, a written explanation of assessment requirements, and notice that I am required to attend an informational meeting in April/May. I agree to provide the district with the required documentation prior to August 15, for enrollment in the upcoming school year. It is understood that eligibility for early entrance will be determined by assessment results as outlined in the district policy and procedure statement.

_____/_____
Signature of Parent/Guardian Date

***This form must be submitted to the Teaching and Learning Department
if you are interested in pursuing early entrance to
Kindergarten or First Grade for your child.***

Comments:

**Return this form to: Teaching and Learning Department
Tahoma School District #409
25720 Maple Valley Black Diamond Rd SE
Maple Valley, WA 98038**

QUALIFICATIONS OF ATTENDANCE AND PLACEMENT

Age of Admission

Attending the schools of the district shall be recognized as a right and responsibility for those who meet the requirements prescribed by law. Every resident of the district who satisfies the minimum entry age requirement and is less than 21 years of age has the right to attend the district's schools until he/she completes high school graduation requirements. Children of age 8 and less than age 18 are required by law to attend a public school, an approved private school or educational center, unless they are receiving approved home-based instruction. Under certain circumstances children who are at least 16 and less than 18 years of age may be excused from further attendance at school. The superintendent or designee shall exercise his/her authority to grant exceptions when he/she determines that the student:

1. Is lawfully and regularly employed, and
2. Has permission of a parent, or
3. Is emancipated pursuant to Chapter 13.64 RCW, or
4. Is subject to one of the other exceptions to compulsory attendance.

A resident student who has been granted an exception retains the right to enroll as a part-time student and shall be entitled to take any course, receive any ancillary services and take or receive any combination of courses and ancillary services which is offered by a public school to full-time students.

Entrance Qualifications

To be admitted to a kindergarten program which commences in the fall of the year a child must be not less than 5 years of age prior to September 1 of that school year. To be admitted to a first grade program which commences in the fall of the year a child must be not less than 6 years of age prior to September 1 of that school year. Any student not otherwise eligible for entry to the first grade who has successfully completed a state-approved kindergarten program of 450 or more hours including instruction in language arts, arithmetic, and reading may be placed in a temporary classroom assignment for the purposes of evaluation prior to making a final determination of the student's appropriate placement. Such determination shall be made no later than the 30th calendar day following the student's first day of attendance.

Exemptions: Special exemptions may be made for younger pupils who appear to be sufficiently advanced to succeed in the educational program. The superintendent or designee shall identify screening processes and instruments that shall provide reliable estimates of these skills and abilities, develop procedures for implementing this policy and establish fees to cover expenses incurred in the administration of preadmission screening processes.

Admission of Students Aged Twenty-One or Older

Students ages twenty-one or older may enroll in schools in the district under the following conditions:

1. There is available space in the school and program which the student will attend;
2. Tuition is prepaid;
3. The student provides his/her own transportation;
4. The student resides in the State of Washington; and
5. In the judgment of the superintendent or designee, no adult education program is available at reasonable costs and the district's program is appropriate to the needs of the student.

Placement of Students on Admission

The decision of where to place a student seeking admission to the district rests with the principal. Generally students meeting the age of admission requirements or transferring from a public or approved private school shall be placed in kindergarten or first grade, or the grade from which they transferred. The principal shall evaluate the educational record and assessments of all other students to determine their appropriate placement.

A temporary classroom assignment may be made for no more than thirty calendar days for the purpose of evaluation prior to making the final placement decision.

Cross Reference:

Policy 2090	Program Evaluation
Policy 2121	Substance Abuse Program
Policy 2140	Guidance and Counseling
Policy 2108	Remediation Programs
Policy 3114	Part-time, Home-based, or Off campus Students
Policy 3121	Compulsory Attendance
Policy 3122	Excused and Unexcused Absences
Policy 4220	Complaints Concerning Staff or Program

Legal Reference:

RCW 28A.225.010	Attendance mandatory--age—Person having custody shall cause child to attend public school--When excused
RCW 28A.225.020	School's duties upon juvenile's failure to attend school
RCW 28A.225.160	Qualification for admission to district's schools – Fees for preadmission screening
RCW 28A.225.220	Adults, children from other districts, agreements for attending school—Tuition
WAC 392-335	Uniform Entry Qualifications
WAC 392-134-010	Attendance rights of part-time public school students
WAC 392-137	Finance – Nonresident attendance

Revised: 082713

Adopted: 041383

Revised: 121989

Revised: 041001

Revised: 121307

Tahoma School District

QUALIFICATIONS OF ATTENDANCE AND PLACEMENT

Entrance Qualifications

To be admitted to a kindergarten program which commences in the fall of the year a child must not be less than five years of age prior to September 1 of that school year.

To be admitted to a first grade program which commences in the fall of the year a child must not be less than six years of age prior to September 1 of that school year.

However, if the parent feels that the child is exceptionally and unusually advanced in terms of intellectual, psychomotor, social, and emotional development, the parent may request an entrance date waiver. The process for securing such a waiver follows.

1. The parent/guardian who is interested in early entrance for their child must complete the appropriate Request for Exemption from Common Entry Age Date form (listed below) and submit it to the Tahoma School District Teaching & Learning Department.
 - Form 3110F-1 Request for Exemption from Common Entry Age Date
 - Form 3110F-2 Request for Exemption from Common Entry Age to Kindergarten (for students who have attended an accredited kindergarten)
 - Form 3110F-3 Request for Exemption from Common Entry Age to First Grade (for students who have attended an accredited kindergarten)
2. Interested parents must participate in a conference/meeting scheduled in May which will provide information and research on early entrance and describe the district policy and procedures and the parent/guardian role in the assessment process.
 - Form 3110F-4 Early Entrance to Kindergarten Assessment Areas and Approved Instruments
3. Following the conference/meeting, those who wish to pursue early entrance should schedule an independent assessment of their child from a certified psychologist in each of the following areas using the approved instruments.
 - a. Mental ability;
 - b. Gross motor skills;
 - c. Fine motor skills;
 - d. Visual discrimination;
 - e. Auditory discrimination;
 - f. Emotional/social development; and
 - g. Language development
 - Form 3110F-5 Kindergarten Readiness Evaluation Form
 - Form 3110F-6 Recommended Assessment Agencies

4. The parent must submit the test results to the Director of Teaching & Learning for review no later than August 15th to be assured consideration for admission on the first day of the following school year. The child must meet or exceed the norm expected of children with a chronological age of five years six months for kindergarten and six years six months for first grade in each ability area in order for the exemption to be granted.
5. Students whose outside evaluation results show they meet or exceed norms expected of children with a chronological age of six years six months will complete on-demand work samples in writing, math, and participate in a running record reading assessment with district staff. Student work will be compared with typical work samples from Tahoma students at the completion of kindergarten to help inform early entry decisions.
6. Parents will be notified in writing regarding the child's placement.
7. Children granted age exemptions will be closely monitored. If, after two months, the child performs substantially below the expected level in any of the ability areas, the exemption may be withdrawn.

Admission of Students Aged Twenty-One or Older

The student will petition the superintendent or designee for admission. The petition will identify the student's name, age, address and grade level or program of study.

If approved, the petition will specify the tuition fee to be paid, will be signed by the student and the superintendent or designee and will constitute the written agreement required by law. It will be retained as a public document and made available to the state superintendent of public instruction upon request.

The tuition fee will be calculated in the same way the state superintendent of public instruction determines the cost of educating a student in the district, except that a handicapped student who turns twenty-one during the school year will only pay that amount of money deemed as "excess cost."

TAHOMA SCHOOL DISTRICT NO. 409
Request for Early Entrance to Kindergarten

Child's Name _____

Date of Birth _____ Boundary School _____

Certified Psychologist's Name _____

Email _____

Phone _____

Per the Tahoma School District's Early Entrance process, my child has participated in an Early Entrance to Kindergarten psychological evaluation and was assessed in each of the seven required areas listed below:

- cognitive domain (mental ability)
- gross motor skills
- fine motor skills
- visual perceptual skills
- auditory discrimination
- emotional/social development
- speech/language development

The psychological evaluation and Early Entrance to Kindergarten Assessment Areas and Approved Instruments form, with age equivalency identified for each of the seven assessed areas, are included with my submission.

If early entrance is approved, I am aware my child will be closely monitored. If after 30 calendar days my child performs below the expected level in any of the above ability areas, this exemption may be withdrawn.

Parent's Name _____ Phone (Home) _____

Address _____ Phone (Cell) _____

_____ Email _____

City

Zip

Parent's Signature _____ Date _____

This form, and all required documents, must be submitted to the Teaching and Learning Department for review, on or before August 15, for enrollment in the upcoming school year.

TAHOMA SCHOOL DISTRICT NO. 409

Request for Early Entrance to First Grade

(For students who have completed 1,000 hours in an accredited kindergarten program.)

Child's Name _____

Date of Birth _____ Boundary School _____

Parent's Name _____ Phone (Home) _____

Address _____ Phone (Cell) _____

_____ Email _____
City Zip

This child has successfully completed our accredited kindergarten program and is recommended for early entrance into first grade. S/he meets or exceeds the norm expected for first grade in the following areas:

- cognitive domain (mental ability)
- gross-motor skills
- fine-motor skills
- visual perceptual skills
- auditory discrimination
- emotional/social development
- speech/language development

Attach samples of this child's work, and all other **required documents**, as listed below:

- sample of student's reading work
- sample of student's writing work
- sample of student's math work
- progress reports and/or report cards
- complete description of school's kindergarten program (include curriculum used)
- teacher summary of student achievement (if available)
- verification of school accreditation

School Name _____

Address _____

Teacher's Signature _____ Date _____

If early entrance is approved, I am aware my child will be closely monitored. If after 30 calendar days the child performs below the expected level in any of the above ability areas, this exemption may be withdrawn.

Parent's Signature _____ Date _____

This form, and all required documents, must be submitted to the Teaching and Learning Department for review, on or before August 15, for enrollment in the upcoming school year.

TAHOMA SCHOOL DISTRICT NO. 409
EARLY ENTRANCE TO KINDERGARTEN
ASSESSMENT AREAS AND APPROVED INSTRUMENTS

Child's Name _____ **Date of Birth** _____

Seven Required Assessment Areas	Approved Assessment Instruments (Identify Assessment Used)	Specific Section	Age Equivalent
Cognitive Domain	<input type="checkbox"/> Wechsler Preschool and Primary Scale of Intelligence – 4 th Edition (WPPSI-IV) <input type="checkbox"/> Stanford Binet IV <input type="checkbox"/> Differential Ability Scales (DAS) <input type="checkbox"/> Kaufman Assessment Battery for Children (KABC-2) <input type="checkbox"/> Woodcock-Johnson-III-Cognitive <input type="checkbox"/> CAS-2	- Full Scale Score - Full Scale Score - General Conceptual Ability - Fluid-Crystalized Index or Mental Processing Index - General Intellectual Ability - Full Scale Score	
Gross Motor Skills	<input type="checkbox"/> Peabody Developmental Motor Scales <input type="checkbox"/> Brigance Inventory of Early Development	- Gross Motor Skills Score - Gross Motor Items (catching/throwing)	
Fine Motor Skills	<input type="checkbox"/> Peabody Developmental Motor Scales AND <input type="checkbox"/> Berry Developmental Test of Visual Motor Integration (VMI)-6 OR <input type="checkbox"/> Bruininks - Osteretsky Test of Motor Development-2 nd Edition (BOT-2) OR <input type="checkbox"/> Battelle	- Fine Motor Score - Standard Score & Age - Fine Motor Score - Fine Motor Section	
Visual Perceptual Skills	<input type="checkbox"/> Motor Free Visual Perception Test <input type="checkbox"/> Test of Visual Perceptual Skills - Gardner <input type="checkbox"/> Visual Motor Integration (VMI)		
Auditory Discrimination	<input type="checkbox"/> Wepman Auditory Discrimination <input type="checkbox"/> Brigance Inventory of Early Development	- Basic Reading Skills Subtest - Auditory Discrimination Section	
Emotional/Social Development	<input type="checkbox"/> Brigance Inventory of Early Development <input type="checkbox"/> Vineland Adaptive Behavior Scales <input type="checkbox"/> Behavior Assessment System for Children, 3 rd Edition (BASC-3)	- Behavior Subtest - Socialization Domain - Behavior Symptom Index - Externalizing/Internalizing Problems Index - Adaptive Skills Index	
Speech/Language Development	<input type="checkbox"/> Peabody Picture Vocabulary Test - 4 <input type="checkbox"/> Preschool Language Scales - 5 <input type="checkbox"/> Test of Auditory Comprehension of Language - 4 <input type="checkbox"/> Boehm Test of Basic Concepts - 2 <input type="checkbox"/> Bracken Test of Basic Concepts <input type="checkbox"/> Test of Language Development Primary - 4		

TAHOMA SCHOOL DISTRICT NO. 409
EARLY ENTRANCE TO KINDERGARTEN
ASSESSMENT AREAS AND APPROVED INSTRUMENTS

Recommended Supplemental Areas	Suggested Instruments & Procedures	Age Equivalency
Academic/Readiness	<input type="checkbox"/> Preschool Teacher Recommendation <input type="checkbox"/> Test of Early Math Ability - 3 <input type="checkbox"/> Test of Early Reading Ability - 3 <input type="checkbox"/> Test of Early Written Language - 3 <input type="checkbox"/> Bracken Test of Basic Concepts <input type="checkbox"/> Woodcock-Johnson Test of Achievement – III	

The certified psychologist who performs the evaluation needs to provide Tahoma School District's Teaching and Learning department with a final assessment report, including the age equivalency for **each** of the seven assessed areas, by August 15, along with this form.

An assessment for each identified area must be administered. There are several assessments listed for each area to be assessed, as well as the specific section of the assessment that must be completed.

Certified Psychologist's Name (please print): _____

Signature: _____ Date: _____

Comments: _____

This form, along with the psychological evaluation report, must be submitted to the Teaching and Learning Department for review, on or before August 15, for enrollment in the upcoming school year.

ASSESSMENT AGENCIES

The following list of psychologists and agencies are compiled from those who other Tahoma School District families have accessed in past years. This information is being provided to assist you in locating a psychologist to perform the necessary assessments for early entrance, but in no way is the district recommending or requiring you to use their services.

Beau Reilly, PhD, ABPP, ABPdN

Board Certified Pediatric Neuropsychologist
8226 Bracken Place SE Ste 200
Snoqualmie, WA 98065
Phone: (206) 375-5736
Estimate: \$800

Kristi C. Kwon, Ph.D

Licensed Psychologist
365 118th Ave SE, Suite 118
Bellevue, WA 98005
Phone: (425) 635-0665
Estimate: \$700

Molli M. Wilson, PhD

Clinical Psychologist
Evaluation for Adults, Children and Adolescents
27121 174th Place SE, Suite 100
Covington, WA 98042
(425) 413-8970

University of Washington Learn Clinic

Guthrie Annex #1
Box 351635
Seattle WA 98195
Phone: (206) 543-6511
Estimate: Sliding-fee based scale